

COMPANY: _____
 STREET: _____
 CITY: _____
 PROV / STATE: _____ POSTAL CODE: _____
 E-MAIL: _____
 PHONE: _____ FAX: _____
 ORDERED BY: _____
 PO #: _____ PST #: _____

SHOW NAME: International Association of Venue Managers: VenueConnect Trade Show
 LOCATION: Metro Toronto Convention Centre South Building Hall DE
 BOOTH #: _____
 INSTALLATION DATE: July 21, 2018 TIME: _____
 EXHIBIT START DATE: July 22 2018 TIME: _____
 EXHIBIT END DATE: July 25, 2018 TIME: _____
 CONTACT ON-SITE: _____
 STAYING AT: _____ PHONE: _____

QUANTITY	EQUIPMENT AVAILABLE	SHOW RATE	LABOUR	TOTAL
FLAT SCREEN MONITORS				
	20" LCD FLAT SCREEN MONITOR	\$160.00	\$102.00	
	24" LCD FLAT SCREEN MONITOR	\$180.00	\$102.00	
	32" LCD FLAT SCREEN MONITOR	\$400.00	\$136.00	
	40" LCD FLAT SCREEN MONITOR	\$600.00	\$136.00	
	40" LCD FLAT TOUCHSCREEN MONITOR	\$1,000.00	\$136.00	
	42" LCD FLAT SCREEN MONITOR	\$600.00	\$136.00	
	46" LCD FLAT SCREEN MONITOR	\$700.00	\$136.00	
	52" LCD FLAT SCREEN MONITOR	\$900.00	\$136.00	
	55" LCD FLAT SCREEN MONITOR	\$1,000.00	\$136.00	
	55" LCD FLAT TOUCHSCREEN MONITOR	\$1,400.00	\$136.00	
	60" LCD FLAT SCREEN MONITOR	\$1,200.00	\$272.00	
	70" LCD FLAT SCREEN MONITOR	\$1,400.00	\$272.00	
	80" LCD FLAT SCREEN MONITOR C/W FLOOR STAND	\$1,600.00	\$272.00	
	FLAT SCREEN MONITOR FLOOR STAND (RENTED WITH MONITOR ONLY)	\$100.00	-	
	SHELF FOR MONITOR FLOOR STAND	\$20.00	-	
COMPUTERS (All computers come with 10/100 Ethernet, Windows and Office software)				
	STANDARD DESKTOP COMPUTER (comes with 17" monitor)	\$325.00	\$102.00	
	NOTEBOOK COMPUTER	\$325.00	\$102.00	
COMPUTER ACCESSORIES				
	I-PAD WIRELESS PRESENTER KIT	\$180.00	\$102.00	
	LASER PRINTER - B & W, 43 PPM	\$300.00	\$102.00	
	DESKTOP SPEAKERS - PAIR	\$100.00	-	
	ETHERNET 10/100 8 PORT SWITCH	\$100.00	-	
VIDEO PLAYERS (see Monitors above)				
	DVD PLAYER	\$120.00	\$102.00	
	BLU-RAY PLAYER	\$250.00	\$102.00	
VIDEO ACCESSORIES				
	VIDEO CART WITH SKIRT	\$54.00	-	
	6 FT TRIPOD SCREEN	\$110.00	-	
AUDIO EQUIPMENT				
	CD PLAYER (REQUIRES SOUND SYSTEM)	\$100.00	\$102.00	
	BOOTH AUDIO SYSTEM 1 (2 SPEAKERS, MIXER/AMPLIFIER)	\$420.00	\$136.00	
	BOOTH AUDIO SYSTEM 2 (2 SPEAKERS, MIXER/AMPLIFIER, CD PLAYER, WIRELESS MIC)	\$640.00	\$136.00	
	WIRELESS MICROPHONE (HANDHELD, LAVALIER)	\$290.00	\$102.00	
OTHER				
	PLEASE INQUIRE IF YOU DO NOT SEE WHAT YOU NEED!			

PAYMENT MUST ACCOMPANY YOUR ORDER (CLICK 'PAYMENT' BOX; USE ARROW TO SELECT METHOD)		EQUIPMENT TOTAL:			
CREDIT CARD #: _____	→ PAYMENT	DELIVERY & PICKUP:	\$100		
EXPIRY: _____		LABOUR - SETUP/DISMANTLE:			
		LABOUR - ADDITIONAL:			
		CABLES & CONSUMABLES: (EQUIPMENT ONLY)	10%		
AUTHORIZED SIGNATURE: _____		SUB-TOTAL:			
NAME ON CREDIT CARD: _____		PROVINCIAL SALES TAX:			
DATE: _____	IF PST EXEMPT ENTER # BELOW	GST or HST:	#N/A		
		PST EXEMPTION:			
Administration Fees will apply on all credit card transactions over \$5,000		TOTAL:			

For further information, please contact: **Stephen Andrews** 416-585-8312 PH
 e-mail address: stephent.andrews@freeman.com 905-366-0274 FAX

INSTRUCTIONS FOR USE

- 1 It couldn't be simpler! Just complete the form on-line, save to your desktop, & e-mail to the e-mail address above.

TERMS & CONDITIONS

- 1 Please forward payment in full with your order.
INSTRUCTIONS FOR SUBMITTING YOUR CREDIT CARD NUMBER
 - * For your security, please complete all information relating to your credit card except for the Credit Card Number.
 - * Email the completed form and provide the Credit Card Number in two separate transmissions so that one Email does not contain the full Credit Card Number.
 - * Another option is to contact us to give the Credit Card Number by phone, or use facsimile transmission if such medium is available to you.
- 2 Orders received less than 7 business days prior to setup date may be subject to additional charges.
- 3 Written order cancellation must be received at least 5 business days prior to setup date to avoid a 1 day charge.
- 4 Your authorized representative must be at your booth at specified date & time to accept delivery of equipment.
Please note: we cannot leave equipment in your booth without your representative there to receive it.
- 5 The equipment is your responsibility until picked up by a Freeman Audio Visual representative.
Please do not leave equipment unattended in your booth when the show finishes.
- 6 Any extension of the rental period must be arranged prior to termination of the original rental period.
- 7 Customer is liable for full replacement value of rented equipment & is responsible for insuring said equipment.
- 8 Customer agrees to be bound by all applicable license & copyright laws for software on rented equipment.
- 9 Freeman Audio Visual is not responsible for any equipment performance problems caused by customer's software.