

IAVM CHAPTER MEETING
HOSTED BY

_____ Venue _____

AND

_____ Concessionaire _____

Overview:

To host an IAVM Chapter meeting current members and prospective members. Invitations will be sent to all existing IAVM members and non-member facility colleagues within a 90 minute radius of _____. The afternoon of _____ has been selected as it coincides with a performance of Quidam and participants will be invited to stay for the matinee performance. A donation of \$5 per participant will be suggested which can go to the IAVM Foundation.

Goals:

- Provide educational component to existing members and prospective members
- Provide networking opportunity and a fun afternoon using a live event to promote attendance
- Promote upcoming Region 4 meeting in Seattle
- Raise awareness about IAVM and membership benefits

Date:

Location:

Anticipate that the host venue will offer free use of facility for the meeting.

Anticipated Attendance:

20 - 30

Proposed Agenda:

1300h - 1330h Registration

1330h - 1335h Welcome

1335h - 1350h Introduction, Benefits of IAVM membership, Membership Video
Invitation to Attend Region 4 Meeting in Seattle

1350h - 1430h Panel Discussion - Safety in the Workplace

1430h - 1530h Networking and Refreshments

1530h - 1730h Cirque du Soleil - Quidam

Budget:

- _____ to provide light refreshments including coffee, tea, soft drinks and some snacks
- Meeting Room and event tickets will be provided by _____.